

## APARTMENT BUILDINGS, CONDO & ROOMING HOUSES

Applicant's name:

- Apartment buildings
- Condo - Leased condo unit(s)
- Rooming Houses
- Condo Syndicate (divided)
- Undivided co-ownership *\*indivision agreement required to subscribe*

### ADDITIONAL INFORMATION

1. No. of apartment or units:

2. Total number of units per size:

|  |       |  |       |  |       |
|--|-------|--|-------|--|-------|
|  | X 1 ½ |  | X 2 ½ |  | X 3 ½ |
|  | X 4 ½ |  | X 5 ½ |  | Other |

3. Number of vacant units:

4. Annual leases for all units?  Yes  No

If No,

How many units without an annual lease?

Describe type of leases:

5. Do landlords or co-owners require proof of tenant insurance (annually)?  Yes  No

6. Rooms rented  Yes  No

If Yes, number:

7. Type of tenants

- Students
- Workers
- Others

8. Term of occupancy

- Daily
- Monthly
- Weekly
- Annual

9. Under construction?  Yes  No

10. Subject to a zoning by-law?  Yes  No

11. If the building is more than 60 years old, were facings redone in the last 20 years (100% stripped)?  Yes  No

12. Presence of hangars?  Yes  No  
If Yes, Is the hangar connected to the building?  Yes  No

13. Owner or Concierge living on premises  Yes  No

14. Is there interior parking?  Yes  No  
If Yes,  
Number of parking spaces:  
Presence of carbon monoxide detectors  Yes  No

15. Is the snow removal of the parking lot and common areas belonging to the owner or condominium corporation done by a specialized company (with a minimum liability insurance of \$2,000,000)?  Yes  No

16. Commercial occupancy:  Yes  No  
If Yes,  
Specify surface area:  
Occupancy:

## FIRE PROTECTION

17. Smoke or fire alarms in :

Corridors?  Yes  No

Apartments?  Yes  No

Storage spaces?  Yes  No

Monitor posts?  Yes  No

Automatic fire extinguishers?  Yes  No

Extinguishers on every floor?  Yes  No

If Yes, number:

18. Is the building equipped with a fire alarm connected to the central station?  Yes  No

19. Alarm or detectors on every room  Yes  No

20. Any cooking in rooms  Yes  No

If Yes, type of units:

Hot plate

Conventional stove

Common kitchen

## ELECTRICITY

21. Is the electric room locked at all times?  Yes  No

22. Is the number of amperes per unit less than 100?  Yes  No

23. What is the type of electrical wiring?

Copper

Aluminium

## PLUMBING

24. What is the type of plumbing (check all that apply)?

Copper

Plastic (PEX)

Galvanized steel, Poly-B (Polybutylene) and/or Kitec

Other:

25. Equipped with security valves?  Yes  No

Were they verified during the last 5 years?  Yes  No

26. Is the building equipped with a water detection system?  Yes  No

If Yes,

How many sensors per unit?

Where are the detectors located?

Is the system equipped with an automatic water shut-off valve?  Yes  No

27. Is the water heater more than 10 years old?  Yes  No

### HEATING

28. Auxiliary heating system?  Yes  No

If Yes, describe:

29. Is there any auxiliary wood heating?  Yes  No

If Yes,

What maintenance is planned (or required by the syndicate) for each of the chimneys?

How many chimneys are there (one per fireplace)?

30. Is the combustible oil :

Réservoir :  Underground  Above-ground

Year the tank was installed:

Age of oil tank:

*\* Artisanal heating are not accepted.*

### EMERGENCY & SECURITY

31. Emergency lighting in:

Passages?  Yes  No

Staircases?  Yes  No

Exit panels?  Yes  No

Underground parking?  Yes  No

Elevators?  Yes  No

If Yes, number:

32. Is the entrance door locked at all times?  Yes  No

Number of exits per floor:

33. Exits provided with lighting?  Yes  No

34. Exits equipped with panic bar?  Yes  No

35. Emergency evacuation plan established?  Yes  No

If Yes, Is it posted on each floor?  Yes  No

Date of last evacuation drill:

### POOL, SAUNA

36. Pool :

Interior

Exterior

Rooftop pool

If exterior, is it enclosed and locked at all time?  Yes  No

Is access restricted to tenants and/or co-owners only?  Yes  No

Is there a lifeguard?  Yes  No

Are regulations posted?  Yes  No

What is the minimum age for a minor to swim unsupervised?

Is the rescue equipment in place and available at all times?  Yes  No

37. Sauna:  Yes  No

### CONDO SYNDICATE

38. Is there any rental done by the syndicate (syndicate in charge rather than a co-owner)

Example : Timesharing, condo'hotel, etc)?  Yes  No

39. What is the total amount of co-ownership fees (yearly)?

Should we add the protection on our quote?  Yes  No

40. The management of the syndicate is done by:

Co-owner administrators

External managers (management firm)

41. How many administrators are there for the syndicate?

*Bill 141: Syndicate must be compliant with all mandatory element of the law to be admissible. All documents must be available if requested by Insurer at all time.*

42. Professional valuation of insurance value is mandatory. Please confirm that the syndicate has a valuation report of less than 5 years (please confirm the date of said valuation):

43. Is there a sufficient contingency fund in place?  Yes  No  
What is the current amount in this fund?

44. Is there a self-insurance fund in place (that is covering the current highest deductible in place (except flood and earthquake deductible)?  Yes  No  
What is the current amount in this fund?

45. Is the private units of reference document in place and available in case of a claim?  
 Yes  No

46. Is there a regular maintenance and prevention plan in place (dryer ducts cleaning, sweeping chimney (if applicable), changing water heaters, roof maintenance, etc) with a deadline for each element?  Yes  No

47. Do you have a copy of declaration of co-ownership in your file?  Yes  No

#### OTHER

48. Is there a waste chute?  Yes  No

If Yes:

What maintenance and/or cleaning is planned?

Is the container below the chute made of steel?  Yes  No

49. Are there lockers?  Yes  No

If Yes, where are they situated?

50. Condition of building

Good

Fair

Poor

51. Other particulars:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send the completed, signed and dated application to [underwriting@revau.com](mailto:underwriting@revau.com)